



## FLETCHER TECHNICAL COMMUNITY COLLEGE

### Dean of Integrated Production Technologies

The Dean of Integrated Production Technologies is responsible for the leadership, administration, and success of the division. Reporting to the Chancellor, the Dean will collaborate on the design and implementation of processes for effective program delivery and positive student outcomes. This Dean is also responsible for the continued implementation of a strategic plan and continuation of the designation as the Deepwater Center for Workforce Excellence. This position will also serve as a principal liaison between the college and industry related companies to determine and utilize resources and encourage institutional support.

- Provide leadership, effective practices, and productive results for the Integrated Production Technologies Division and the Deepwater Center for Workforce Excellence.
- Foster safe operational practices throughout the division and monitor safety in various programmatic activities.
- Maintain positive and productive working relationships with industry partners and businesses.
- Facilitate quarterly advisory committee meetings for certificate and AAS programs. Utilize client and advisory committee feedback for continuous quality improvements.
- Provide leadership for the assessment of student and program learning outcomes. Facilitate program review processes. Provide orientations and ongoing support for new faculty, staff, and/or adjunct instructors within the Petroleum Division. Guide and evaluate instructional program delivery.
- Demonstrate innovation regarding methods for effective field based courses and training that meet the highest professional standards and implement a variety of methods to determine training and educational needs of various partners.
- Recommend, monitor, and allocate the division's budget. Make provisions for obtaining and maintaining equipment needed for effective learning within budget constraints. Maximize funding sources for student learning, program delivery, client satisfaction, and overall division effectiveness.
- Evaluate full-time and part-time faculty and programmatic support staff. Initiate recruitment and support of new faculty and staff. Collaborate with faculty and staff to develop course delivery schedules.
- Maintain a supportive and welcoming learning and work environment consistent with current trends in theory, technology and practice for teaching the adult learner in a comprehensive community college environment.
- Address conflicts and concerns of students, faculty, and staff in a positive and professional manner.
- Conduct regular collaboration division meetings and participate in a variety of college committees and task forces.
- Engage actively with students, faculty, staff, industry and community.
- Other duties as assigned by the Chancellor.

**Qualifications:** Bachelor's degree in a petroleum, business or related field; management experience in petroleum industry and/or offshore production is preferred. Master's degree preferred.

Must have: demonstrated ability to work collaboratively and communicate effectively with a wide range of external stakeholders; demonstrated value for diversity and an ability to work effectively with adult and minority students; superior oral communication and writing skills; effective management skills; knowledge of and an ability to implement best

practices in student academic support and instructional development; demonstrated skills in organizational development activities, human resource issues, strategic planning, outcomes assessment, collaborative leadership, and conflict resolution.

**Reports To:** Chancellor

**Fletcher Technical Community College is an Equal Opportunity Employer** in compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, this Educational Agency upholds the following policy: Fletcher Technical Community College campuses assure equal opportunity for all qualified persons without regard to race, color, national origin, gender, religion, age, disability, marital status, veteran status or sexual orientation in admission to participation in, or employment in the program and activities of this system. Each campus welcomes handicapped individuals and has made buildings accessible to them.

**Title IX Coordinator/ADA/Section 504 Coordinator:**

Human Resources Manager (985)448-7929 or (985)448-7930  
1407 Highway 311  
Schriever, LA 70395

Qualified applicants should submit Resume, [Employment Application](#), and Transcript(s) to:

[hr@fletcher.edu](mailto:hr@fletcher.edu)

or

**Fletcher Technical Community College  
Human Resources  
1407 Highway 311  
Schriever, LA 70395**

Application Instructions can also be located at [www.fletcher.edu](http://www.fletcher.edu) under Employment Opportunities.